

CMI LEVEL 5 QUALIFICATIONS IN MANAGEMENT AND LEADERSHIP

QUALIFICATION FACTSHEET

This Factsheet covers the following CMI Qualifications;

- CMI Level 5 Award in Management and Leadership
- CMI Level 5 Certificate in Management and Leadership
- CMI Level 5 Diploma in Management and Leadership
- CMI Level 5 Extended Diploma in Management and Leadership

These qualifications are aimed at practising or aspiring managers and leaders who are typically accountable to a senior manager or business owner. The primary role of a practising or aspiring manager and leader is to lead and manage individuals and teams to deliver aims and objectives in line with organisational strategy.

Role and responsibilities may also include but are not limited to developing teams and individuals, creating operational plans, planning and managing projects, managing change, managing finance, resources and identifying new approaches to business activities, managing quality and continuous improvement as well as managing the human resources function.

The qualifications have been designed for practising or aspiring managers in roles such as:

- Operations Manager
- Divisional Manager
- Departmental Manager
- Regional Manager
- Specialist Manager

The qualifications which are available are as follows;

CMI Level 5 Award in Management and Leadership

Learners must complete at least one unit, from the list of Units below, to a minimum of **40** TUT hours to achieve this qualification

CMI Level 5 Certificate in Management and Leadership

Learners must complete any combination of units, from the list of Units below, to a minimum of **121** TUT hours to achieve this qualification.

CMI Level 5 Diploma in Management and Leadership

Learners must complete a total of **370** TUT hours to achieve this qualification by completing all of the Units in the list below

CMI Level 5 Extended Diploma in Management and Leadership (This qualification is only available for cohorts of students on a blended/taught route or to organisations sponsoring a cohort of students on a blended/taught route.

Learners must complete a combination to a minimum of **540** TUT hours to achieve this qualification
The full list of Units are contained in the full CMI Factsheet.

List of Units available for the CMI LEVEL 5 in Management & Leadership

1. UNIT CMI 501 - PRINCIPLES OF MANAGEMENT AND LEADERSHIP Equip yourself with the fundamentals of how to manage and lead, with sensitivity to your team and organisational setting. (62 TUT)
2. UNIT CMI 502 - LEADING INDIVIDUALS AND TEAMS TO ACHIEVE SUCCESS Inspire your team to excel with proven techniques to enhance performance and motivation. (60 TUT)
3. UNIT CMI 509 - MANAGING STAKEHOLDER RELATIONSHIPS Understand how to apply stakeholder management techniques and measure stakeholder engagement to maximise operational success. (40 TUT)
4. UNIT CMI 513 – MANAGING PROJECTS TO ACHIEVE RESULTS (51 tut)
5. UNIT CMI 514 - MANAGING CHANGE Understand how to manage in difficult circumstances, minimising the challenges that change creates for managers and teams. (43 TUT)
6. UNIT CMI 515 - CREATING AND DELIVERING OPERATIONAL PLANS Learn how to create, manage and lead exceptional operational plans, monitor results and verify outcomes. (52 TUT)
7. UNIT CMI 520 - MANAGING FINANCE Improve your knowledge of organisational finance issues and the tools frequently use for financial decision-making. (56 TUT)
8. UNIT CMI 525 - USING REFLECTIVE PRACTICE TO INFORM PERSONAL AND PROFESSIONAL DEVELOPMENT (44 TUT)